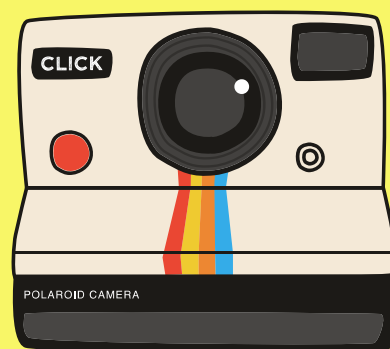# DIGITAL INTERVIEWS

Navigate virtual interviews with ease and professionalism.

Prep your tech at a good spot

Find a quiet room with a clean backdrop and good lighting where you can focus and look sharp. Check for audio and video quality, and reliable Internet connection. Download any software as needed and log in beforehand.

Be professional always

Be aware that all your interactions and expressions are captured on camera as part of the interview. Position the camera at your eye level and speak to the camera. Dress appropriately and communicate well, keeping in check your body language and mannerisms.

Research and be ready

Prepare for the interview as you would for a face-to-face interview. Read up about the company, understand the job requirements and be sure to have some questions for the interviewers.

Stay organised and focused

Have a printed version of your resume and cover letter close by if you need to refer to them. You can also prepare your answers to common interview questions. Turn off disruptions such as notifications on your laptop and mobile phone, so that you are not distracted.

Be mindful of time

Automated interviews consist a set of pre-recorded questions that you will need to answer within a specific time limit. Check how much time is allocated to each question and if retries are allowed before you begin the interview. Use your time wisely. Be informative yet concise with your answers.