

TIPS FOR BEHAVIOURAL INTERVIEW QUESTIONS

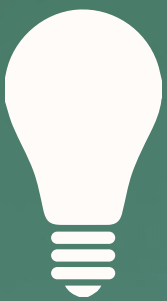
BE PREPARED



Review the job description and focus on what skills and qualities are required. Prepare relevant examples or 'stories' from your past experiences. These may come from different contexts such as a previous job or internship, community work, or your schoolwork and research projects.

BE CLEAR

Listen carefully and assess the question. Identify the specific skills or traits which the interviewer is addressing. For example, asking about how you overcame a challenge is aimed at assessing your resilience and resourcefulness. Clarify if you do not understand the question.



BE CONCISE AND SPECIFIC

Share a concise and logical story. Use the STAR technique to narrate your experience.

SITUATION: Set the scene with the background, describing the circumstances you faced.

TASK: Describe the challenge and what was needed of you. State the expected outcome and objectives.

ACTION: Explain what you did, highlighting analytical thinking, teamwork and coordination efforts, addressing the skills which the question is aimed at.

RESULTS: Share the results of your efforts and the lessons learnt. You can elaborate on the response of others or any recognition you were given. Quantify your achievements where possible.

BE HONEST

Do not lie about 'fake' experiences as employers can tell you are not truthful. If you do not have a prior experience to talk about, just share how you would handle the situation if you encounter it in the future. Be positive and authentic.

